

THE PLANNING BOARD
TOWN OF FRANCESTOWN, NEW HAMPSHIRE

March 21, 2017

MINUTES

Planning Board Members - Present: L. Ames, L. Kunhardt, A. Arnold (ex-off), R. Lindgren, B. Hardwick, S. Pyle

Absent: L. Stewart

Alternates - Present: R. Behrsing; Absent: H. Camirand

Others Present: P. Tolman, P. Freese, E. Behrsing

L. Kunhardt is taking the minutes.

The meeting was brought to order at 6:30 pm.

R. Behrsing sits for L. Stewart.

Review of Minutes: 2/21/17 - Amendments to proposed minutes: **1)** Correct typo re: MPU SubCom minutes date **2)** Delete from SNHPC Topics "Con com"... and insert "B. Hardwick"...

Announcements and Communications: **1)** Chairman thanks, for service to the PBoard, P. Tolman for duties as past board member and Rep. to SNHPC and L. Bourbeau as past board member. **2)** Chairman welcomes new Board members, B. Hardwick and S. Pyle. **3)** Two alternate PB member positions are open: one, 1 year term ending 2018 (remainder position vacated by B. Hardwick) and one, 3 year term ending 2020 (end of term - H. Camirand). Chairman will post according to ROP and contact H. Camirand of opening. P. Tolman has expressed interest in alternate position. **4)** Discussion re: Rep. to SNHPC - P. Tolman had submitted resignation. Will continue to sit should PB and Selectmen desire same. Motion: S. Pyle moves to recommend that BOD reappoint P. Tolman as Rep. to SNHPC. Second: L. Kunhardt Vote: unanimous and MEMO will be sent to TA. PBoard asks and P. Tolman agrees to attend upcoming SNHPC meetings pending reappointment.

Election of Officers: Motion: R. Lingren moves to nominate L. Ames as Chairman for upcoming year Second: S. Pyle. Vote: unanimous. Motion carries and L. Ames is PBoard Chairman for 2017. Motion: R. Lindgren moves to nominate L. Kunhardt as Secretary for upcoming year. Second: S. Pyle. A. Arnold commences discussion of hiring a payed "minutes clerk". Further discussion re: duties of a PB "minutes clerk"; who oversees PB "minutes clerk"? - PB Chair and Secretary; hire a PB minutes clerk or an all Land Use Board's clerk? consensus - PB minutes clerk only. Continued discussion re: increase to Town budget for the additional Town employee's expenses; current PB minutes clerk duties are performed adequately by volunteer. Motion: A. Arnold moves to post notice of position for a Planning Board Minutes Clerk. Further discussion. A. Arnold withdraws motion. Continued discussion. Discussion of existing motions. R. Lindgren withdraws motion to nominate L. Kunhardt for Secretary. More discussion. Further discussion. L. Ames calls for motion. Motion: A. Arnold moves to post notice for Planning Board Minutes Clerk. Second: R. Lindgren. More discussion. Vote: (favor) A. Arnold, L. Ames, B. Hardwick, S. Pyle. R. Lindgren; (oppose) L. Kunhardt; (abstain) R. Behrsing. Motion carries and posting for a PB Minutes clerk will be done by PB Chairman. Further discussion of duties of a hired PB clerk. Continued discussion. Other discussion. Motion: R. Lindgren moves to nominate L. Kunhardt as Secretary. Second: S. Pyle. Discussion ensues. Vote: unanimous. Motion carries and L. Kunhardt is PB Secretary for 2017.

Master Plan Update: S. Pyle reports on progress. Draft expected in April. Discussion of possible expansion of downtown area, in particular east of main street, the side that drops off. Discussion of having a facilitator do a charrette of same. Discussion of followup on findings from Complete Streets Project participation - which Town body ought bring findings forward to provide safer streets for all? Master Plan Update Subcom views the Complete Streets Project results as completely separate from updating current/future needs of the Town. Further discussion of Complete Street findings - fog lines ought be consistent, Rte 136 signage.

SNHPC: The Town will be hosting an Age Friendly Communities meeting on Thursday, April 6, 2017.

Announcements and Communications : continued - 5) Letter received from S. Griffin re: Post Office forthcoming lease expiration in a private building / continued loss of, desire for, viable village community center plus thoughts of acquiring same. 6) Letter received from FEMA re: Flood Hazard Mapping update based on Merrimack River watershed investigation. 7) Letter received from SNHPC. 8) Chairman apprises board of a prior onsite meeting in January with BOD, Road Agent and others re: Thomas Hoey, M9/ L17-2, request for driveway permit. Discussion. No action. 9) Chairman spoke with New Boston Rd. daycare owner. Sign has been removed. Discussion. No further action.

Action Items: 1) Linda send Memo to TA re: 1) Complete Streets followup - what is needed in order to accomplish recommended consistency of fog line distances from centerline and signage combination Rt. 136 from Greenfield, 2) P. Tolman as Rep to SNHPC; 2) Larry to post for: 1) PB minutes clerk; 2) one 1 year and one 3 year alternate PB member positions as per ROP. 3) ask TA to web post link of survey for Age Friendly Communities prior to meeting for same April 6th.

Next meeting: 6:30pm, Thursday April 18, 2017

Meeting adjourned at 7:35 pm.